

# Final report template

To be filled out upon completion of approved projects

## Project title (as per application form)

## Applicant contact details

Group name	
Contact person	
Position of contact	
Postal address	
Phone	
Email	

## Project achievements

Please describe your achievements and how you have improved community capacity/knowledge of climate change and list any on-ground achievements.

## Project outputs

Please list the number of:

- attendees at workshops/ events
- materials produced (eg brochures)
- devices retrofitted etc...

## Project communication

Please describe how you communicated the outcomes of your project.

## Other outcomes

Please describe how this project has changed your group's and your community's behaviour and describe whether you observed any other benefits for your group (eg savings on energy costs, improved community reputation etc...).

## Total budget (as per approved application form)

In-kind contributions (\$ GST inclusive)	Cash contributions (\$ GST inclusive)	Funding sought (\$ GST inclusive)	Total cost of activity (\$ GST inclusive)
\$	\$	\$	\$

## Actual project expenditure

Project activity undertaken	In-kind contributions (\$ GST inclusive)	Cash contributions (\$ GST inclusive)	Funding sought (\$ GST inclusive)	Total cost of activity (\$ GST inclusive)
<b>TOTAL</b>				

## List of attachments

Please attach copies of materials produced and/or photos taken during the course of the project. Please show any acknowledgements of the Government of South Australia's and Conservation Council of SA's funding and support.

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## Statement and signature

I certify that the grant was used for the purpose agreed to in the letter of offer.

Name of representative		
Position		
Contact number		
Signature of representative		Date ___/___/___